

Tentative Personal Project Timeline

DATE	REQUIREMENT	COMPLETED
3/08/18	Obtained information and instruction sheet for Personal Project website	
4/12/18	Turn in topic statement letter signed by parents to your advisory teacher	
4/12/18	Share your google doc with journal entries and timeline for how you expect to complete the project before the set due date with advisor. This should indicate a plan for reaching smaller goals along the way and is part of the process journal (completing research, acquiring materials, gaining permissions, etc.)	
6/29/18	Contact mentor teacher by email to discuss progress of the project. Document in your digital process journal the comments discussed and/or print off email that verifies you made contact with your mentoring teacher.	
9/06/18	Submit works cited page (check off and student keeps)	
10/13/18	Submit proof to your mentor that you are making progress with your project. (Pictures, video, art work, etc.) Make sure your process journal google doc is updated	
11/8/18	Personal project coversheet and academic honesty form to be completed and signed in advisory.	
11/8/18	Evidence of your product or outcome. All posters must be on a trifold board to be submitted.	
11/8/18	Project Report: Sections on Investigating, Planning, Taking Action and Reflecting. Each section will obtain a criterion score	
11/8/18	Appendices, which can include additional process journaling and or pictures outlining the process.	
11/8/18	Works cited page	
11/8/18	Any applicable creative work and the process journal. Student will present at this time and walk all creative work to be put on display in the school wide project gallery to the historical building at the end of advisory presentations. Student will submit a printed copy to his or her advisory teacher and MUST submit a digital copy of the paper and the process journal to turnitin.com by midnight on this date.	